



Ector County Commissioners' Court

October 22, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Don Stringer, Commissioner Precinct #3  
Minutes taken by Jennifer Martin, County Clerk  
Absent:  
Greg Simmons, Commissioner Precinct #2  
Billy Hall, Commissioner Precinct #4

The meeting was called to order at 10:00 a.m.

**INVOCATION- COMMISSIONER DON STRINGER**

The invocation was led by Commissioner Stringer.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Gardner led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

Scott Allen Johnson addressed the court to discuss paperwork sent out by Weaver Consultant Group and possible contaminated water in his neighborhood. Judge Fawcett and Commissioner Gardner will contact Mr. Johnson to speak in further detail at a later date.

2. Presentation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to receive a presentation from Cameron Walker, Executive Director of the Permian Basin Metropolitan Planning Organization (PBMPPO), regarding the *Metropolitan Transportation Plan (MTP)*.

This item was heard after agenda item #5. Mr. Walker gave a presentation regarding the Metropolitan Transportation Plan (MTP).

**NO ACTION WAS TAKEN ON THIS ITEM**

**AWARD OF BIDS/PROPOSALS**

3. Request for Qualifications: Ector County Cemetery Design, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss or take any necessary action regarding the *Request for Qualifications* for the *Design of the Ector County Cemetery, Bid No. 2024-RFQ-054*, using ARPA funds; the specifications were developed by the Purchasing Department and John Henderson, Commissioners' Court Attorney, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Gardner made a motion to approve the Request for Qualifications for the design of the Ector County Cemetery; a second was made by Commissioner Stringer. MOTION PASSED 3-0

4. Request for Proposal Specifications: Coliseum Website Redesign, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action regarding the *Request for Proposal Specifications* for the *Ector County Coliseum Website Redesign, Bid Proposal No. 2024-RFP-052*; the bid specifications were put together by the Coliseum and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Stringer to approve the Request for Proposal Specifications for the Ector County Coliseum website redesign; Commissioner Gardner seconded the motion. MOTION PASSED 3-0

5. Request for Bid Specifications: ECUD Water Lines- Bid Package No. 2, Lucy Soto- Purchasing Director, Debi Hays- ECUD General Manager

To consider, discuss, and take any necessary action regarding the *Request for Bid Specifications* for *ECUD Water Lines- Bid Package No. 2*, using ARPA federal funds, the specifications were developed by approved engineer, Kimley-Horn, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

John Kelley addressed the court to support the approval of the request.

Commissioner Stringer made a motion to approve the Request for Bid Specifications for ECUD Water Lines; a second was made by Commissioner Gardner. MOTION PASSED 3-0

6. Design Build Specifications: Design Build Services- Coliseum Barns B & C, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action regarding the *Design Build Specifications* for *Design Build Services for Coliseum Barns B & C, Bid No. 2024-RFQ-053*; the specifications were put together by Coliseum and the Purchasing Department and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Stringer to approve the Design Build Specifications for Design Build Services for Coliseum Barns B & C; Commissioner Gardner seconded the motion. MOTION PASSED 3-0

7. Bid Award: ARPA Water Lines Project- Bid Package No. 1, Lucy Soto- Purchasing Director, Debi Hayes- ECUD Director

To consider, discuss, and take any necessary action to approve the *award for ARPA Water Line Projects Bid Package No. 1, Bid No. ARP-TX-21-175*, to Edgardo Madrid & Associates, LLC., and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the award for ARPA Water Line Projects to Edgardo Madrid & Associates, LLC; a second was made by Commissioner Stringer. MOTION PASSED 3-0

8. Bid Award: Vending Machine Services, Lucy Soto- Purchasing Director, Roger Primera- Human Resources Director

To consider, discuss, and take any necessary action to approve the *award for Vending Machine Services II, Bid # 2024-RPF-032*, to Sodexo Operations, LLC. (InReach), and authorize the County

Judge to sign all documents associated with this agenda item.

#### Minutes Attachments

##### 1. Agenda Item #8.pdf

A motion was made by Commissioner Gardner to approve the award for Vending Machine Services II to Sodexo Operations, LLC (InReach); Commissioner Stringer seconded the motion. MOTION PASSED 3-0

##### 9. Bid Award: Coliseum Armory Parking Lot, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action to approve the *award* for the *Armory Parking Lott, Bid No. 2024-IFB-047*, to Permian Paving, Inc., and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Stringer made a motion to approve the award for the Armory Parking Lot bid to Permian Paving, Inc.; a second was made by Commissioner Gardner. MOTION PASSED 3-0

### CONTRACTS/AGREEMENTS/GRANTS

##### 10. MOU: Ector County Cemetery, Lucy Soto- Purchasing Director, Anna Marie Torres- Cemetery Director

To consider, discuss, and take any necessary action regarding a *Memorandum of Understanding* (MOU) by and between Ector County and the Ector County Cemetery, and authorize the County Judge, County Clerk, and Cemetery Director to sign all documents associated with this agenda item; this agreement is to obligate the funds between Ector County and the Ector County Cemetery to satisfy the U.S. Treasury regarding obligation of funds before December 31st, 2024.

#### Minutes Attachments

##### 1. Agenda Item #10.pdf

A motion was made by Commissioner Gardner to approve the Memorandum of Understanding as presented; Commissioner Stringer seconded the motion. MOTION PASSED 3-0

##### 11. Purchase Request: 2024 John Deere Wheel Loader, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss and take any necessary action to approve the *purchase* of a *2024 John Deere Wheel Loader* through the Sourcewell Cooperative Contract # 011723-JDC, and to approve the *disposal* of the *Caterpillar Front End Loader*, County Tag # 39593, to use as a trade-in for that purchase; it is requested to authorize *removal* of County Tag #39593 from the Fixed Asset Inventory.

Commissioner Gardner made a motion to approve the purchase of a 2024 John Deere Wheel Loader as presented; a second was made by Commissioner Stringer. MOTION PASSED 3-0

##### 12. Certificate of Obligation Services & Letter of Intent Proposal, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to approve the initial *Certificate of Obligation Services and Letter of Intent Proposal* by and between Ector County and Butler-Cohen/DLR Group, and authorize the County Judge to sign all documents associated with this agenda item.

#### Minutes Attachments

##### 1. Agenda Item #12.pdf

A motion was made by Commissioner Stringer to approve the initial Certificate of Obligation Services and Letter of Intent Proposal by and between Ector County and Butler-Cohen/DLR Group; Commissioner Gardner seconded the motion. MOTION PASSED 3-0

### BUDGET/FINANCIAL

##### 13. Monthly Treasurer's Reports, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to approve the Ector County Monthly Treasurer's reports for June 2024 and July 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item; it is requested that the reports be archived with the official minutes of this meeting.

Minutes Attachments

1. Agenda Item #13.pdf

Commissioner Gardner made a motion to approve the Ector County Monthly Treasurer's reports for June 2024 and July 2024; a second was made by Commissioner Stringer. MOTION PASSED 3-0

14. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for October 22nd, 2024, and review County financial statements and reports.

Minutes Attachments

1. GENERAL CURRENT 10 23 24.pdf

2. GENERAL NEXT 10 23 24.pdf

3. TRUST CURRENT 10 23 24.pdf

4. TRUST REPORT NEXT BUDGET 10 23 24.pdf

A motion was made by Commissioner Stringer to approve the Accountys Payable Fund Requirements Report for October 22nd, 2024; Commissioner Gardner seconded the motion. MOTION PASSED 3-0

10:24 A.M.

Commissioner Gardner made a motion to adjourn to Executive Session; a second was made by Commissioner Stringer. MOTION PASSED 3-0

11:41 A.M.

A motion to reconvene was made by Commissioner Stringer with a second by Commissioner Gardner. MOTION PASSED 3-0

**EXECUTIVE SESSION**

15. Legal Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

16. Real Estate, Shelby Rigtrup- Public Information Officer

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

17. Personnel Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

Commissioner Stringer made a motion to approve call out pay for Schlemeyer Field Airport employees which will be paid out of the Airport Fund; a second was made by Commissioner Gardner. MOTION PASSED 3-0

**ADJOURN**

**Time: 11:41 A.M.**

With no further business to discuss a motion to adjourn was made by Commissioner Stringer with a second by Commissioner Gardner. MOTION PASSED 3-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

November 04, 2024 at 02:27 PM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive style with a large initial "J".

Jennifer Martin, Ector County Clerk